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**Commonwealth of Virginia**

**PRIVATE SECURITY SERVICES ADVISORY BOARD**

**October 28, 2008  
Quarterly Meeting Minutes**

**Holiday Inn Crossroads  
2000 Staples Mill Road  
Richmond, VA 23230**

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## **Call to Order**

Dennis VanDuzee, Chairman, called the meeting to order at approximately 9:00 a.m.

## **Attendees**

Dennis VanDuzee, Chairman; Christopher DiMartino, Vice-Chairman; Thomas Turner, Secretary; Charles E. Ciccotti; Steve Demma; Paul Ellis; Kevin Hodges; Joseph Maslanka; Seth P. Oginz.

## **Absent**

Carl D. Armstrong notified the Chairman and the Board in advance.

Deputy Chief James A. Cervera notified the Chairman and the Board in advance.

Brent Fortner notified the Chairman and the Board in advance.

Charles Tobin notified the Chairman and the Board in advance.

## **Election of Officers**

Christopher DiMartino, Vice-Chairman made a motion that Dennis VanDuzee remain as Chairman. Kevin Hodges seconded the motion and the motion carried.

Dennis VanDuzee, Chairman made a motion that Christopher DiMartino remain as Vice-Chairman. Thomas Turner seconded the motion and the motion carried.

Dennis VanDuzee, Chairman appointed Thomas Turner as Secretary for a second term.

## **Approval of Minutes**

Tom Turner made a motion to approve the minutes for the PSSAB Meeting from June 3, 2008.

Seth Oginz seconded the motion and the motion carried.

## **Special Recognition**

Dennis VanDuzee, Chairman gave special recognition to Elizabeth “Beth” Leizear who lost her life on September 28, 2008. She has been added to the Private Security Memorial. Also Bill Scouten of VIP Security School discovered a “Park Bench” a memorial of security professionals, volunteer fireman and police who lost their life in the line of duty. Lisa is going to hang it at the Department.

## **Committee Reports**

### **Training Committee**

Steven Demma reported that he is in the process of putting together the training committee and setting up meetings through out the Commonwealth to bring the instructors and the public together with the committee and then bring forth the recommendations.

### **Conference Committee**

Committee Chair – Joseph Maslanka

Mr. Maslanka reviewed the Survey Analysis that was provided for board. The committee requests that another analysis be conducted and solicited some comments from the board. A draft of the questions for the survey will be provided at the next board meeting in December.

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## DCJS Report

Lisa McGee, Private Security Services Section Chief provided the report.

Department Update: The agency continues to be under budget restrictions. This includes restrictions on hiring, travel, training and discretionary spending. Part of the budget reductions for physical year 2009 was to not fill our current vacancies and a transfer of funds to the general fund under the Appropriations Act. Additional reductions will be announced for physical year 2010. Until the department is fully staffed there may be continued delays in response time, particularly in the customer services unit. It was requested that the industry continue to utilize other available avenues such as the Watson online information system, the status hot line and as well as funneling your questions and issues through the business compliance agent.

Effective October 1, 2008, the Locksmith Industry came under the regulatory authority of DCJS. The "Emergency Regulations" went into effect on July 1, 2008 and the department began accepting applications as of that date. The main issue that is affecting the electronic security industry and the locksmiths industry is that, the definition of electronic security and the definition of locksmith services overlap. With guidance from the AG's office and discussions with both industries it is the department's determination that the intent of this law was not to have dual licensure or registration. It was requested that if there are any questions regarding the kind of services a business is providing to contact the department. Burt Walker and the investigators will be available to review the scope of work and assist the individual business and contracts.

According to the statute, they have increased the members of the Private Security Services Advisory Board by two. The two additional members are to be from the locksmith industry. The application process has been opened and will continue until November 21, 2008. All information regarding this is posted on the website.

My License – The department is continuing to move forward with the implementation of this on-line based system. The locksmiths industry is currently being manually in-putted into the system.

Regulations – The Regulations Relating to Property and Surety Bail Bondsmen went into effect August 20, 2008.

The proposed Regulations Relating to Bail Enforcement Agents are under review at the Governor's office, once approved the industry will be noticed of the 60 day public comment period and the date of the public hearing before the Criminal Justice Services Board.

The Notice of Intended Regulatory Action for the Regulations Relating to Private Security Services was published by the Virginia Register of Regulations on October 27, 2008. The public comment period was extended past the required 30 days to accommodate for the holiday season. Comments may be submitted no later than December 12, 2008.

Campus Security Update: Leon Baker gave a brief update on campus security. The department has the responsibility of establishing a campus certification program for individuals who provide security for college and universities in the Commonwealth of Virginia. Members of the board are

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on the committee and they are in the process of establishing “Emergency Regulations Relating to Campus Security”. This will affect licensed private security business’ that are providing security on campus. This will require dual licensure and registration. An on-line curriculum is being established for certification purposes.

This concluded the DCJS report.

## **Board Comments:**

Seth Oginz discussed the possibility of DCJS sending out an email to the Locksmith and Electronic Security Industry regarding the “overlap” in the definition between the two industries.

## **New Business** - Regulatory Forum for PSS

Ms. McGee gave a brief review of how the regulatory process works. Mr. Baker advised that in December all state agencies must adopt the Public Participations Guidelines, which may result in the department not having the “Draft Regulations” step.

## **Public Comments:**

**Wayne Shenko** commented on having alarm systems tested before having them put on line with the central station monitors.

**Barry P. Wilson** had concerns with where the locksmith industry stands with national service providers and do they have to be licensed.

**Stan Corn** had concerns about how the regulations were going to be changed dealing with the overlap between the locksmith industry and the electronic security industry. He suggested that the access control panel issued fall under both categories to solve the dual registration problem. He also mentioned that in-service training that covers more than one category be applied to all instead of having to take two or three in-services classes.

**Bobby Wiley** had concerns about the electronic security industry conducting locksmith services, as there are certain “Codes” such as National and Fire Codes that the locksmith industry is more familiar with.

**Paul Jablonski** commented that in Northern Virginia permits are needed and inspectors come out to make sure the work is done to code. He also had concerns about how fire alarms fit into this situation.

**John Kochensparger** commented on the PSS Regulation and requested that the department draft language to allow companies to employ temps. He mentioned a longer re-instatement period for both foreign and domestic issues. He mentioned a change in language for the central station monitoring companies to include the new technology available. He requested that the some of the language from the Code of Virginia be added to the Regulations regarding criminal convictions. He suggested that the instead of using the word “carry” use the words “in your possession” in regards to the photo I.D. cards.

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**Thomas Turner** mentioned that the regulations are not really clear in terms that a person is trying to qualify for firearms training prior to their endorsement expiring however, should they fail their current endorsement is no longer valid.

## **Announcements**

The next board meeting is December 9, 2008 at the regular time at Tuckahoe Public Library.

## **Adjournment**

Kevin Hodges made a motion to adjourn the meeting. Thomas Turner seconded the motion. The motion carried and the meeting was adjourned.

## **Public Attendees**

Mary Kay Wakefield  
George Haudricourt  
Richard Crane  
Ellie E. Cain  
Tom Krammer  
John Palmer  
Mark Maurer  
Shawn Kenney  
Stanley R. Corn  
John Kochensparger  
Rodney Parker  
Dennis Garnett  
Stephen Para  
Landon White  
William Marshall  
Alan Denker  
David Adorman  
Paul Jablonski  
Richard Lees  
Sharon Wood  
Barry Wilson  
Pat Moore  
John Lastrapes  
Bruce Neiss  
Frank Phillips  
Lisa Dangler

## **DCJS Attendees**

Lisa McGee  
Leon Baker  
Burt Walker  
Kim Buckner  
Robbie Robertson  
Star Spillman